

Guidelines and comprehensive list of documents for applying for REC

Registration:

- The applicant shall apply for Registration on the Web Based Application and shall also submit the same information in physical form with the Central agency.
- The application for registration shall contain the following information as submitted for Accreditation of the RE Generation project or Distribution Licensee, as the case may be :
 - Owner details
 - RE Generating Station details,
 - certificate of accreditation by the State Agency,
 - Commissioning/ Synchronization Certificate or commissioning schedule, as applicable
 - Declaration as per Section F of REC procedures.
 - Any other relevant information as per the enclosed format 2.1 of REC Procedures.
- After applying online for Registration, eligible entity shall furnish following details in physical form to Central Agency:
 - Hard copy of online Registration application signed and stamped on each page.
 - Copy of Accreditation Certificate issued by State Agency.
 - Commissioning Certificate/ Commissioning Schedule (in case of RE Projects).
 - Only Applicable clauses of the declaration given in online application shall be mentioned on the letter head of the company. Fees and Charges along with Service Tax details
 - Document(s) for Authorized Signatory
 - Recommendation by State Agency to Central Agency for Registration of Project under REC Mechanism (in case of RE Projects).
 - In case of Distribution Licensee, a Certification from the Appropriate Commission, towards procurement of renewable energy as per model format 2.4 of REC procedures.

- The Application made for registration of RE Generating Company with the Central Agency as Eligible Entity shall be accompanied by a non-refundable registration processing fees as determined by the Central Electricity Regulatory Commission, by order, from time to time.
- In case, the Applicant has multiple RE generation projects then, separate Applications will have to be submitted by the Applicant for each RE generation project.
- Further, Distribution Licensee shall submit the application as per Format 2.1.1. of REC Procedures.
- After receipt of application for registration, the Central Agency shall undertake preliminary scrutiny to ensure Application Form is complete in all respect along with necessary documents and applicable registration fees and charges. The Central Agency shall undertake preliminary scrutiny of the Application within 6 working days from date of receipt of such Application.
- After conducting the preliminary scrutiny, the Central Agency shall intimate in writing to the Applicant for submission of any further information, if necessary, to further consider the application for registration or reject application. The reasons for rejecting the application for registration shall be recorded and intimated to Applicant in writing within 15 working days from date of receipt of the application by Central Agency.

- ***** For detailed Procedure/Guidelines and documents, go to https://www.recregistryindia.nic.in/pdf/REC_Procedures.pdf**
- **The Registration Certificate can be downloaded from <https://www.recregistryindia.nic.in> using generator log in credentials**